**Dental Laboratory Technician Standard Job Description**

**Classification Title:** Dental Laboratory Technician

**FLSA Exemption Status:**Non-Exempt

**Pay Grade:** 9

**Job Description Summary:**

The Dental Laboratory Technician, under general supervision, performs laboratory procedures involving fabrication and repair of removable, complete, and partial denture construction.

**Essential Duties and Responsibilities:**

**30% Equipment and Laboratory Maintenance**

* Maintains control over laboratory equipment and supplies.
* Maintains stock at required levels and ensures that equipment is operating properly.
* Ensures cleanliness of laboratory.

**20% Fabrication and Repair of Prosthetics**

* Repairs, trims, and polishes complete and removable partial dentures.
* Fabricates temporary crowns and bridges, with and without implants.
* Sets up teeth or dentures, partials, implant cases, and obturators.

**10% Case Management and Tracking**

* Tracks lab cases, including sending out and receiving, identifying proper paperwork and models.

**10% Educational Support and Demonstration**

* Presents clinics, table clinics, and demonstrations for students, faculty, and practitioners in continuing education programs.

**10% Student Guidance**

* Provides guidance and limited laboratory support for students during the laboratory phase of gold castings.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* High school diploma or equivalent combination of education and experience.

**Required Experience:**

* One year of related experience in a dental laboratory.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of dental lab procedures, equipment and materials.
* Knowledge of Occupational Safety and Health Administration (OSHA) regulations and infection control policies and procedures.
* Knowledge of dental terminology.
* Strong verbal and written communication skills.

**Additional Information:**

**Machines and Equipment:**

* Telephone
* Computer
* Dental Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**